

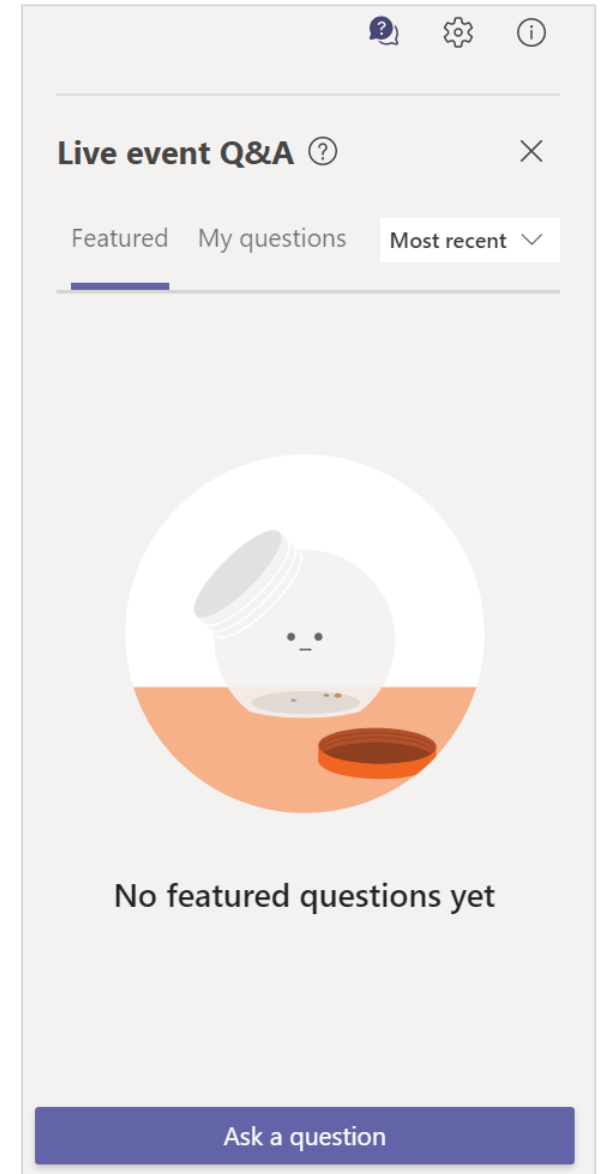


Recovery Process Training

August 30, 2021

Housekeeping

- If joining “anonymously,” you will not show up on the engagement report
 - Type name & email into Q&A box
- Microphones are muted
- Questions via the moderated Q&A box
 - Questions will be fielded after the presentation
 - Type in questions at any time, no need to wait
- Session is being recorded and will be posted on GDOT’s [Recent Training Sessions](#) webpage



Today's Topics and Presenters

Recovery Process:

- Introduction & Implementation
 - Need & Purpose
 - Workflow & Preparation
 - Recovery Schedule Form Walkthrough
 - Recovery Plan Tracking & Takeaways
 - Questions
- **Amber Phillips** – *Assistant State Environmental Administrator, OES*
 - **Christina Schmidt** – *GDOT Support Services, Atkins*
 - **Amber Maddox** – *Environmental Delivery Support Team Manager, OES*
 - **Liza Wygand** – *Environmental Delivery Support Team Scheduler, Districts 1, 2, & 4, OES*

Training Objectives

Following this session, project managers, consultants, environmental staff, and designers will understand:

- ✓ *Overall process for developing a recovery plan*
- ✓ *Roles and responsibilities for conducting a recovery plan meeting*
- ✓ *How to prepare for a recovery plan meeting*
- ✓ *What to expect at a recovery plan meeting*
- ✓ *Where the project team can find the recovery plan once it's been developed*

Introduction & Implementation

- Background
- OES Schedulers tasked with creating a process for trackable “recovery plans”
- Process will go live starting in **October 2021**
 - PMs should begin to see emails from OES EPMs later that month, notifying them to schedule A3M or a Recovery Plan Meeting
 - OES Schedulers will assist with initial Recovery Plan Meetings where feasible

Need & Purpose

➤ OES SME Feedback

- SMEs haven't always felt engaged in the creation of recovery plans
- Recovery plans haven't been consistently shared or weren't easy to find
- SMEs have been asked to expedite deliverables without knowing the targets

➤ OPD PM Feedback

- Requested more direction and standardization of how and when to create a recovery plan

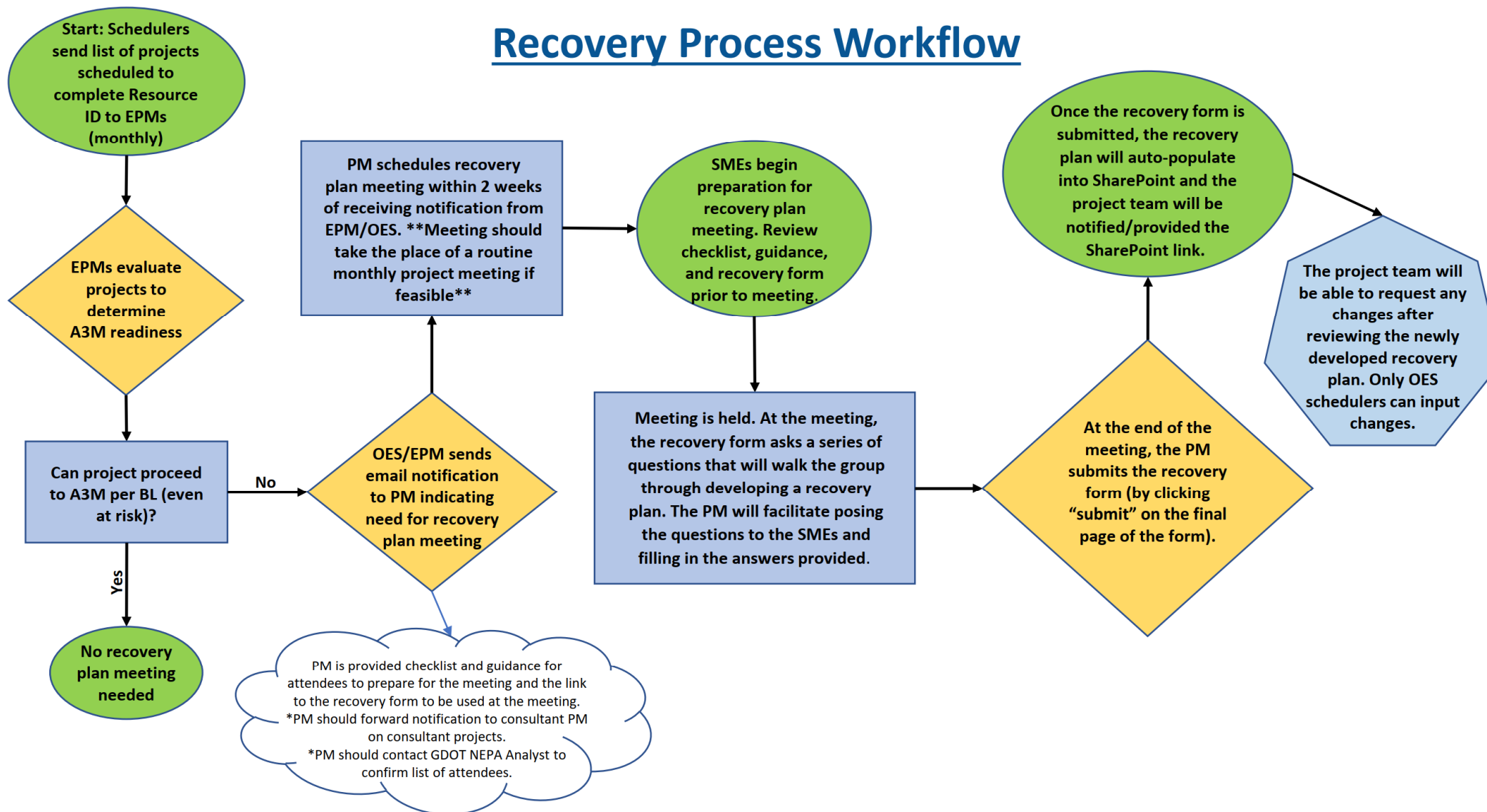
➤ Management Feedback

- Currently no centralized way to document, track, analyze various recovery plans

Need & Purpose

- Standardize and codify the creation of recovery plans – clearly define triggers, roles/responsibilities, timelines, etc.
- Promote collaboration and accountability in the development of recovery plans
- Create a centralized database to house and track recovery plans (i.e., combination of Microsoft Form and SharePoint list)
- Focus on recovery efforts early in the project schedule

Recovery Process Workflow



Projects that could require a Recovery Plan:

- State or Federally funded projects leading up to ROW
- New projects (i.e., projects that have recently started Resource ID, or that have not yet started Resource ID)

Number of projects being evaluated for A3M/Recovery Plan per month:

- For the month of May, a total of 8 projects might qualify (0-2 projects per PM)
- For the month of June, a total of 19 projects might qualify (1-2 projects per PM)
- For the month of July, a total of 6 projects might qualify (0-2 projects per PM)



Note: Projects will not need a Recovery Plan Meeting if proceeding to A3M

Recovery Plan Meeting Preparation

Recovery Plan Resources Page:

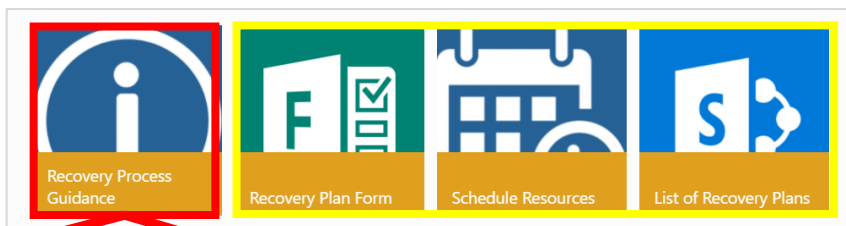
- Recovery Plan checklist/guidance
- Excel spreadsheet of all questions included in the digital form
- Recovery Plan Form
- SharePoint list of completed recovery plans
- Other useful schedule resources

The screenshot displays the GDOT Office of Environmental Services website. The left navigation menu includes links to Home, Lists, OES Contracts, A3M Tracking, **Recovery Plans** (circled in red), Guidance & Document Library, Environmental Procedures Guidebooks, and OES Procedures & Guidance (External). The main content area shows a welcome message and a grid of images. Below the grid, the 'Recovery Plans' section is visible, featuring a 'Recovery Plan Resources' heading and four icons: a person for 'Recovery Process Guidance', a document with a checkmark for 'Recovery Plan Form', a calendar for 'Schedule Resources', and a SharePoint icon for 'List of Recovery Plans'.



Consider current status and possible ways to expedite forecast dates for key deliverables & milestones. Also think about any potential schedule risks.

Recovery Plan Meeting Preparation



Recovery Plan Checklist

BEFORE the Recovery Plan Meeting

Project Manager	Environmental SMEs	Designer(s)
<ul style="list-style-type: none"> Receive Recovery Plan determination from Environmental Program Manager Schedule meeting (or use standing meeting) Invite all required attendees* Review all of the Recovery Plan Form questions Is the schedule recoverable? Consider the factors contributing to the schedule delay. Will these factors continue to be challenges? Are there any known procurement concerns? What is a realistic recovery point? Discuss the project with your program manager to ensure you've considered all the options and have an accurate idea of the effort required to advance the project to ROW authorization. 	<ul style="list-style-type: none"> Review the Recovery Plan Form questions for your discipline. Consider the level of time and effort required to complete field work and/or draft reports. How much time is required for GDOT staff to review and approve reports? How much time is required for agency review and concurrence? Are there any efforts that can be made to expedite any part of the process? For consultant projects, the above questions should be discussed with the GDOT SME. Discuss the project with your manager to ensure you've considered all the options and have an accurate idea of the effort required to advance the project to ROW authorization. 	<ul style="list-style-type: none"> Review the Recovery Plan Form questions for Design. How much time is needed to add Environmental resource boundaries to the A3M layout and plan set once they are received? How much time is required for producing the A3M layout? Once A3M is complete, how much time is required to provide the Preliminary Plan set to begin Technical Studies (for Assessment of Effects reports)? How far does the current Task Order advance Design? Are there any potential issues that would delay the production of plans?

*Contact GDOT Environmental Analyst for list of required attendees, if needed.

DURING the Recovery Plan Meeting

Project Manager	Environmental SMEs	Designer(s)
<ul style="list-style-type: none"> Facilitate the meeting and the completion of the Recovery Plan Form. Discuss recovery strategy, options, and challenges with the project team. Make note of recovery point and important dates and make any necessary changes. Submit the form once complete. Within 1-2 business days, an Environmental Scheduler will email the project team with more information. 	<ul style="list-style-type: none"> Answer the relevant Recovery Plan Form questions Discuss recovery strategy, options, and challenges with the project team. Identify critical path for Environmental recovery. Review the completed form with the project team and make any necessary changes. 	<ul style="list-style-type: none"> Answer the relevant Recovery Plan Form questions Discuss recovery strategy, options, and challenges with the project team. Review the completed form with the project team and make any necessary changes.

AFTER the Recovery Plan Meeting

Project Manager	Environmental SMEs	Designer(s)
<ul style="list-style-type: none"> Ensure the project team knows where to find the Recovery Plan Regularly review the Recovery Plan in project team meetings and adapt to new project developments Keep an eye on deliverables and target dates Communicate with the project team early and often if anything impacts the success of the Recovery Plan 	<ul style="list-style-type: none"> Review the recovery plan regularly to keep the project on track Keep an eye on deliverables and target dates Communicate with the project team early and often if anything impacts the success of the Recovery Plan 	<ul style="list-style-type: none"> Review the recovery plan regularly to keep the project on track Keep an eye on deliverables and target dates Communicate with the project team early and often if anything impacts the success of the Recovery Plan

NUMBER	RESPONDENT	QUESTION	RESPONSE
1	Project Manager	Project Manager (PM): Enter today's date. <i>Required</i>	(Date)
2	Project Manager	PM: Enter the PI number. <i>Required; If multiple projects will be utilizing identical schedule recovery plans, please enter primary PI number. Otherwise, each project will require its own schedule recovery plan.</i>	(PI Number)
3	Project Manager	PM: Select the primary district the project is in. <i>Required</i>	(District Number)
4	Project Manager	PM: Select the primary county the project is in. <i>Required</i>	(County Name)
5	Project Manager	PM: Provide the reason(s) why the project behind is behind schedule. <i>Required; Select all that apply. If "Other", provide short description in the text box and additional details in question 6.</i>	Agency Coordination Concept Changes Department Coordination Design Changes, affecting original Enviro Funding Late Delivery of Environmental Survey E Late Notice to Proceed (NTP) Procurement Project Management Other (Text)
6	Project Manager	PM: Provide details why the project schedule is behind and why a recovery plan is needed. <i>Required</i>	(Text)
7	Project Manager/Environmental Analyst	PM/Environmental (ENV) Analyst: What is the baseline finish date for Technical Studies Complete (If state funded) or Environmental Certification for ROW Authorization (If federally funded)? <i>Required</i>	(Date)
8	Project Manager	PM: What is the date for Management ROW Authorization? <i>Required; Note that Environmental Approval is required one month prior to Management date. Projects with a June Management ROW date, must have Environmental Approval no later than May 31.</i>	(Date)
9	Project Manager	PM: What is the date for recovering fiscal year ROW Authorization? <i>Required; Note that Environmental Approval is required one month prior to Management date. Projects with a June Management ROW date, must have Environmental Approval no later than May 31.</i>	(Date)
10	Project Team	Project Team: Which of the above three dates will be the anticipated recovery point for the project? <i>Required; The selected recovery point can be revised if needed as the meeting progresses. Make a note of the recovery point and date for use in subsequent sections of this form.</i>	Baseline Technical Studies Complete (If Baseline Environmental Certification for funded) Management ROW Authorization Fiscal Year ROW Authorization

Links to:

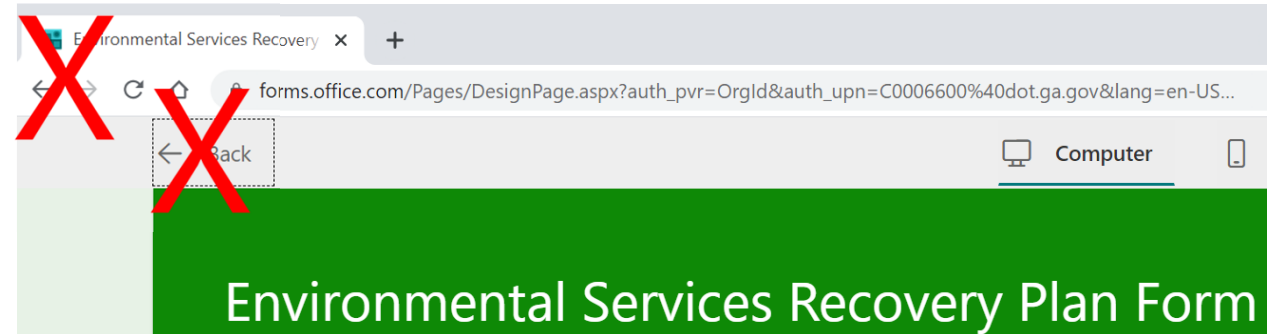
- Recovery Plan Form
- Schedule Resources (PSRs & P6 Schedules)
- SharePoint List of Completed Recovery Plans

Recovery Plan Form – Overview

- Developed using MS Forms Application
- Divided into sections
- Each question identifies the individual(s) responsible for the response, however, actual form entries should be made by the PM
- Additional info/direction provided for questions as needed
- There are many questions, however...
 - Individuals only need to respond to a small subset
 - Branching logic can reduce the # of questions
 - Included questions ensure important details aren't overlooked
 - Preparation is KEY!

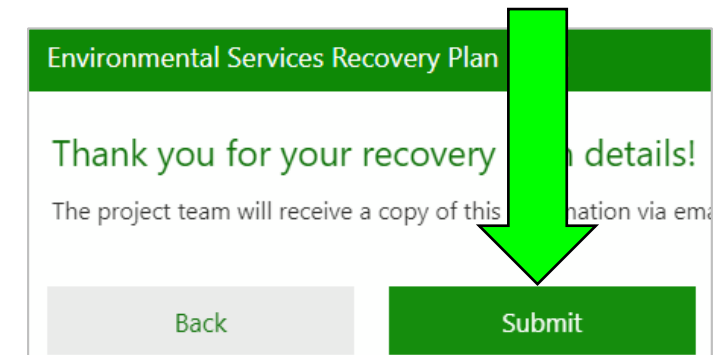
Recovery Plan Form – Navigation/Submittal

- Do Use: Form navigation buttons (i.e., Back/Next) located at the bottom of the form
- Do Not Use: Back arrows (←) at the top of the form or for your internet browser (this will cause the form to reset)



Once the form is complete, be sure to click the **Submit** button at the bottom of the form to record your entries.

*****Your entries will not be recorded until you hit submit!**



Recovery Plan Form – Example

Environmental Services Recovery Plan Form

Attendees to the recovery schedule meeting should include: GDOT Project Manager, consultant Project Manager, GDOT Environmental SMEs, consultant Environmental SMEs, and the Designer(s).

The Project Manager will use this form to guide the recovery plan meeting and create the project's recovery schedule.

Project Manager: Make note of the new target dates for any outstanding activities. This will help identify the critical path for schedule recovery.

Project Team: Keep in mind when providing target dates, that these dates are not definitive, but will be used to guide the project back on schedule.

* Required

Project information

Please provide the following project details.

1. Project Manager (PM): Enter today's date *

Required

8/27/2021

2. PM: Enter the PI number. *

Required; If multiple projects will be utilizing identical schedule recovery plans, please enter primary PI number. Otherwise, each project will require its own schedule recovery plan.

0012345

3. PM: Select the primary district the project is in. *

Required

1

4. PM: Select the primary county the project is in. *

Required

Banks

5. PM: Provide the reason(s) why the project behind is behind schedule. *

Required; Select all that apply. If "Other", provide short description in the text box and additional details in question 6.

☐ Agency Coordination

☐ Concept Changes

☐ Department Coordination

☐ Design Changes, affecting original Environmental Survey Boundary

☐ Funding

☐ Late Delivery of Environmental Survey Boundary

☒ Late Notice to Proceed (NTP)

☐ Procurement

☐ Project Management

☐ Other

6. PM: Provide details why the project schedule is behind and why a recovery plan is needed. *

Required

2 months behind for initial task order; not shifting baseline schedule.

7. PM/Environmental (ENV) Analyst: What is the baseline finish date for Technical Studies Complete (if state funded) or Environmental Certification for ROW Authorization (if federally funded)? *

Required

5/15/2023

8. PM: What is the date for Management ROW Authorization? *

Required; Note that Environmental Approval is required one month prior to Management date. Projects with a June Management ROW date, must have Environmental Approval no later than May 31.

6/15/2023

9. PM: What is the date for recovering fiscal year ROW Authorization? *

Required; Note that Environmental Approval is required one month prior to Management date. Projects with a June Management ROW date, must have Environmental Approval no later than May 31.

5/31/2023

10. Project Team: Which of the above three dates will be the anticipated recovery point for the project? *

Required; The selected recovery point can be revised if needed as the meeting progresses. Make a note of the recovery point and date for use in subsequent sections of this form.

Baseline Technical Studies Complete (if state fu... ▾

Next

Recovery Plan Form – Example

Environmental Resource ID

11. Archaeologist (ARCH): Is Archaeology's Resource ID complete? *

Required

No

12. ARCH: If feasible, will any measures be taken to expedite completion of Archaeology's Resource ID (e.g. expedite survey, report preparation, or GDOT review)? *

Required

No

13. ARCH: Describe the measures that will expedite completion of Archaeology's Resource ID, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Field work still underway

14. ARCH: When is the Archaeology Survey Report expected to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If the report has been submitted, enter the actual submittal date.

9/20/2021

15. ARCH: When is Archaeology's Resource ID expected to be complete (including all GDOT and agency approvals)? *

Required; If Archaeology's Resource ID is complete, enter the actual completion date.

12/27/2021

16. ARCH: Are there any schedule risks the project team needs to know for Archaeology [e.g. ARPA permit, Phase I/II survey needs, underwater survey needs, NTP/procurement issues, etc.]?

Optional

Notes: An ARPA permit requires 2-6 months. Phase II surveys require 12-18 months depending upon the procurement timeframe. Any additional Archaeology field survey will add time to the schedule.

No

17. Historian (HIST): Is History's Resource ID complete? *

Required

Yes

18. Ecologist (ECO): Is Ecology's Resource ID complete? *

Required

No

19. ECO: If feasible, will any measures be taken to expedite completion of Ecology's Resource ID (e.g. expedite survey, report preparation, GDOT review, and/or will report be combined ERS-AOER)? *

Required

Yes

20. ECO: Describe the measures that will expedite completion of Ecology's Resource ID, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Expedite completion of report

21. ECO: When is the Ecology Survey Report expected to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If the report has been submitted, enter the actual submittal date.

9/24/2021

22. ECO: When is Ecology's Resource ID expected to be complete (including USACE response to the Aquatic Resource Delineation Verification Request (ARDVRq) if needed, and all GDOT and agency approvals)? *

Required; If Ecology's Resource ID is complete, enter the actual completion date.

12/15/2021

23. ECO: Are there any schedule risks the project team needs to know for Ecology (e.g. seasonal surveys, NTP/procurement issues, etc.)?

Optional

No

24. Project Team: Review all submittal dates for outstanding Resource Survey Reports (for Archaeology, History, and Ecology), and identify the latest date. Enter this date as the critical path date for survey report submittals. *

Required

9/24/2021

25. Project Team: Review all dates for expected Resource ID completion (for Archaeology, History, and Ecology), and identify the latest date. Enter this date as the critical path date for Environmental Resource ID Complete. Make a note of this date for use in subsequent sections of this form. *

Required

12/27/2021

Back

Next

Recovery Plan Form – Example

Preliminary Design and Technical Studies

26. Project Team: When is A3M expected to be held? Allow time for submittal of environmental resource delineations and creation of the A3M layout/plan set. *

Required

6/1/2022

27. Design: Will measures be taken to expedite preparation and delivery of Preliminary Plans to begin Technical Studies? *

Required

Yes

28. Design: Describe the measures that will expedite Preliminary Plans, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Expedite preparation of A3M layout/plans and preliminary plans to begin Technical Studies

29. Design: When are Preliminary Plans to begin Technical Studies expected? *

Required; If Preliminary Plans were submitted, enter the actual submittal date.

6/20/2022

30. PM/Design: Are there any schedule risks the project team needs to know for Preliminary Plans (e.g., requesting Bridge Foundation Investigation (BFI), NTP/procurement issues, concept report revisions, etc.)?

Optional

Timely completion of BFI and preliminary bridge layout

31. ARCH: Are Archaeology's Technical Studies complete? *

Required

No

32. ARCH: If possible, will any measures be taken to expedite completion of Archaeology's Technical Studies (e.g. expedite report preparation)? *

Required

Yes

33. ARCH: State the measures that will expedite completion of Archaeology's Technical Studies, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Unknown resource anticipated to be avoided; expedite report preparation to meet baseline date

34. ARCH: When is the Archaeology Assessment of Effects Report expected to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If the report has been submitted, enter the actual submittal date.

8/1/2022

35. ARCH: When are Archaeology's Technical Studies expected to be complete (including all GDOT and agency approvals)? *

Required; If Archaeology's Technical Studies are complete, enter the actual completion date.

12/1/2022

36. ARCH: Are there any risks to the schedule the project team needs to know for Archaeology (e.g. additional survey, data recovery, etc.)?

Optional

Notes: Any additional Archaeology field survey needed will add time to the schedule. For projects with an Adverse Effect determination under Section 106 of the National Historic Preservation Act (NHPA), a ratified Memo of Agreement (MOA) is required prior to Environmental Document Approval. Data recovery, if required, must be completed prior to Let.

No

37. HIST: Are History's Technical Studies complete? *

Required

No

38. HIST: If possible, will any measures be taken to expedite completion of History's Technical Studies (e.g. expedite report preparation)? *

Required

No

39. HIST: State the measures that will expedite completion of History's Technical Studies, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

NHPA expected

40. HIST: When is the History Assessment of Effects Report expected to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If the report has been submitted, enter the actual submittal date.

8/1/2022

41. HIST: When are History's Technical Studies expected to be complete (including all GDOT and agency approvals)? *

Required; If History's Technical Studies are complete, enter the actual completion date.

8/29/2022

42. HIST: Are there any risks to the schedule the project team needs to know for History (e.g. Individual Section 4(f), etc.)?

Optional

Notes: Individual Section 4(f) can take 9-12 months to complete. For projects with an Adverse Effect determination under Section 106 of the National Historic Preservation Act (NHPA), a ratified Memo of Agreement (MOA) is required prior to Environmental Document Approval. Data recovery, if required, must be completed prior to Let.

No

Recovery Plan Form – Example

43. ECO: Are Ecology's Technical Studies complete? *

Required

No

44. ECO: If possible, will any measures be taken to expedite completion of Ecology's Technical Studies (e.g. expedite report preparation)? *

Required

Yes

45. ECO: State the measures that will expedite completion of Ecology's Technical Studies, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Expedite report preparation to meet baseline date

46. ECO: When is the Ecology Assessment of Effects Report expected to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If the report has been submitted, enter the actual submittal date.

8/1/2022

47. ECO: When are Ecology's Technical Studies expected to be complete [including the Scope of Analysis (SOA) from the USACE if needed, and all GDOT and agency approvals]? *

Required; If Ecology's Technical Studies are complete, enter the actual completion date.

12/1/2022

48. ECO: Are there any risks to the schedule the project team needs to know for Ecology (e.g formal Section 7, additional species surveys, etc.)?

Optional

Notes: Any additional survey will add time to the schedule.

Formal section 7 consultation can take 120 days to complete.

Protected mussels; if bridge design can avoid impacts then formal Section 7 could be avoided

49. Air Analyst (AIR): Is the Air Assessment complete? *

Required

No

50. AIR: If possible, will any measures be taken to expedite completion of the Air Assessment (e.g. expedite report preparation)? *

Required

No

51. AIR: State the measures that will expedite completion of the Air Assessment, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Type III Air Assessment expected

52. AIR: When is the Air Assessment to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable), what is the expected submittal date? *

Required; If the assessment has been submitted, enter the actual submittal date.

8/1/2022

53. AIR: When is the Air Assessment expected to be complete (including all GDOT and agency approvals)? *

Required; If the Air Assessment is complete, enter the actual completion date.

8/29/2022

54. AIR: Are there any risks to the schedule the project team needs to know for Air (e.g. traffic data needs, etc.)?

Optional

No

55. Noise Analyst (NOISE): Is the Noise Assessment complete? *

Required

No

56. NOISE: If possible, will any measures be taken to expedite completion of the Noise Assessment (e.g. expedite report preparation)? *

Required

No

57. NOISE: State the measures that will expedite completion of the Noise Assessment, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Can meet baseline schedule

58. NOISE: When is the Noise Assessment expected to be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If the assessment has been submitted, enter the actual submittal date.

8/1/2022

59. NOISE: When is the Noise Assessment expected to be complete (including all GDOT and agency approvals)? *

Required; If the Noise Assessment is complete, enter the actual completion date.

8/29/2022

60. NOISE: Are there any risks to the schedule the project team needs to know for Noise (e.g. public outreach needs, etc.)?

Optional

No

Recovery Plan Form – Example

61. Project Team: Review all submittal dates for outstanding Technical Studies Reports (for Archaeology, History, Ecology, Air, and Noise) and identify the latest date. Enter this date as the critical path date for report/assessment submittals. *

Required

8/1/2022



62. Project Team: Review all dates for expected Technical Studies completion (for Archaeology, History, Ecology, Air, and Noise) and identify the latest date. Enter this date as the critical path date for Technical Studies Complete. Make a note of this date for use in subsequent sections of this form. *

Required

12/1/2022



Back

Next

Public Involvement, Environmental Approval, and ROW Certification

63. PM/Design/ENV Analyst: What is the status of Public Involvement for the project? *

Required

Public Involvement is needed and NOT comple... ▼

64. PM/Design/ENV Analyst: If feasible, will any measures be taken to expedite completion of the Public Involvement (e.g. expedite preparation)? *

Required

No ▼

65. PM/Design/ENV Analyst: Describe the measures that will expedite completion of Public Involvement, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Expect to complete Public Involvement by completion of Resource ID activities

66. PM/Design/ENV Analyst: When is the Public Involvement expected to be complete (e.g. public involvement response letter sent, stakeholder concerns addressed, local coordination complete)? *

Required; If Public Involvement is complete, enter the actual completion date.

12/27/2021



67. PM/Design/ENV Analyst: Are there any schedule risks the project team needs to know for Public Involvement (e.g. controversy, special outreach, language needs, coordination, etc.)?

Optional

No

68. ENV Analyst: Does the project require an Environmental Document? *

Required

Yes, NEPA is required ▼

69. ENV Analyst: Is Section 4(f) expected on the project? *

Required

No Section 4(f) ▼

70. ENV Analyst: If feasible, will any measures be taken to expedite the preparation, review, and/or approval of the Environmental Document and Section 4(f) evaluation (if applicable)? *

Required

No ▼

71. ENV Analyst: Describe the measures that will expedite completion of the Environmental Document and Section 4(f) evaluation (if applicable), OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Should be back on baseline schedule by completion of Technical Studies

Recovery Plan Form – Example

72. ENV Analyst: When will the Environmental Document and Section 4(f) evaluation (if applicable) be submitted for review (to GDOT, if consultant deliverable; or to manager, if in-house deliverable)? *

Required; If document has been submitted, enter the submittal date.

1/3/2023

73. ENV Analyst: When is Environmental Approval expected to be complete (including all GDOT and agency approvals)? *

Required

5/15/2023

74. ENV Analyst: Are there any schedule risks the project team needs to know for Environmental Approval (e.g. additional agency reviews, 4(f) coordination, 6(f) coordination, access issues, etc.)?

Optional

No

75. Design: Will measures be taken to expedite ROW plans? *

Required

No

76. Design: State the measures that will expedite the ROW plans, OR explain why expediting is not feasible. Include any assumptions, time frames, or schedule risks that may be relevant in your response. *

Required

Not anticipated at this time

77. Design: When are ROW plans expected to be provided to Environmental Services? *

Required

2/15/2023

78. PM/Design: Are there any details the project team needs to know for ROW plans (e.g. schedule risks, NTP/procurement issues, funding, etc.)?

Optional

No

79. ENV Analyst: If ROW is federally funded, when will Environmental Certification for ROW Authorization be complete?

Optional; No response required for state funded project.

5/19/2023

80. Project Team: Please review all target dates entered and make any necessary edits to this form prior to submitting. Target dates must be accurate, achievable, and realistic for selected recovery point.

List all meeting participants and project team members to receive a copy of this information. *

Required

Everyone!

Back

Next

Environmental Services Recovery Plan Form

Thank you for your recovery plan details!

The project team will receive a copy of this information via email after it has been reviewed by Environmental Services.

Back

Submit

Environmental Services Recovery Plan Form

✓ Thanks!

Your response was submitted.

[Submit another response](#)

Recovery Plan Tracking

Environmental Services Recovery Plan Form

Attendees to the recovery schedule meeting should include: GDOT Project Manager, consultant Project Manager, GDOT Environmental SMEs, consultant Environmental SMEs, and the Designer(s).

The Project Manager will use this form to guide the recovery plan meeting and create the project's recovery schedule.

Project Manager: Make note of the new target dates for any outstanding activities. This will help identify the critical path for schedule recovery.

Project Team: Keep in mind when providing target dates, that these dates are not definitive, but will be used to guide the project back on schedule.

* Required

Project information

Please provide the following project details.

1. Project Manager (PM): Enter today's date *

Required

8/27/2021

2. PM: Enter the PI number. *

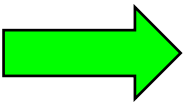
Required: If multiple projects will be utilizing identical schedule recovery plans, please enter primary PI number. Otherwise, each project will require its own schedule recovery plan.

0012345

3. PM: Select the primary district the project is in. *

Required

1



OS	OES-Scheduling Private group					
Search	+ New Edit in grid view Share Export Automate Integrate					
Home	Recovery Plan Tracking ★					
Conversations						
Team Folders						
Shared with us						
	PI Number	District	County	BL Tech Studies...	Mgmt ROW Auth	FY ROW Auth
	0012345	1	Banks	2023-05-15	2023-06-15	2023-05-31

- Form Submitted →
- Info Copied to SharePoint List →
- OES Schedule Team Notified →

Recovery Plan Tracking

Untitled - Message (HTML)

File Message Insert Options Format Text Review Help Tell me what you want to do

Send

From: CSchmidt@dot.ga.gov

To:

Cc:

Subject:

Christina Schmidt
GDOT Support Services

GDOT Georgia Department of Transportation

RECOVERY PLAN

Project Information

Date Created: 2021-08-27

Title: 0012345 District: 1 County: Banks

BL Tech Studies / ENV ROW Cert: 2023-05-15 Mgmt ROW Auth: 2023-06-15 FY ROW Auth: 2023-05-31 Recovery Target: Baseline Technical Studies Complete (if state funded)

Resource Identification

Arch Res ID Comp?: No Hist Res ID Comp?: Yes Eco Res ID Comp?: No

Arch Survey Rpt V1: 2021-09-20 Hist Survey Rpt V1: Eco Survey Rpt V1: 2021-09-24

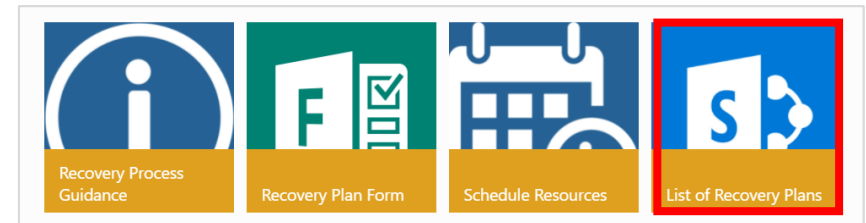
Arch Res: 2021-12 Arch Res: No

<https://gdotgov.sharepoint.com/sites/OES-Scheduling/Lists/Recovery%20Plan%20Tracking1/DispForm.aspx?ID=6&pa=1&e=xzH7mn>

- **Schedulers Will Email Project Team →**

- **Copy of the Recovery Plan**
- **Permanent Link**

*****Project Team should email Schedulers with any needed corrections**



Takeaways

- Only applies to projects that are not able to proceed to A3M
- Earlier touchpoint for evaluating recovery
- Preparation will expedite recovery meetings
- Collaboration is important
- Centralized place to find/track recovery plans

Contact Information

Please send us your comments and feedback so we can improve the process!

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Amber Phillips: aphillips@dot.ga.gov

